



OTHELLOS - TERMS AND CONDITIONS

Please read this document carefully and then sign the acceptance at the end of the document.

Attire (uniform)

All students must wear the following each week to class and to productions, rehearsals, Ariel auditions, shows, external events and showcases:

- Ariel Company Theatre T- Shirt – the first T- shirt is supplied on receipt of the joining fee.
- Plain Black bottoms (no logos or stripes) – flexible type, but NO jeans
- Plain Black soft soled shoes – trainers/dance trainers, jazz shoes or similar. Normal outside shoes are not allowed.
- Over garments to Ariel T- Shirts must ideally be Ariel attire or a PLAIN (no logos) red or black cardigan or jumper is acceptable.
- No jewellery.
- Hair tied back or neat with red/ or black accessories.

For our yearly showcase – any student not wearing the full uniform will not be permitted on stage.

Attendance

Weekly attendance is asked for to ensure that both the yearly production is possible and that the required high standards of performance are met.

However, we believe that time off with family is important; therefore, we will be closed for set weeks during the year which will be confirmed each year and are available on the website up to a year in advance.

The fees are to be paid by monthly standing order (unless extra ordinary circumstances and Ariel Othellos must agree in writing to any different terms) The standing order is prorated over the year: weekly session cost X weeks open / 12 months.

On the first Saturday that your child joins Ariel Drama Academy, a one-off non-refundable joining fee per child must be paid This joining fee will include one free Ariel Drama T– Shirt, together with any fees due prior to the standing order being set up.

If a student no longer wishes to take up their place in the school 4 weeks' notice must be given in writing to the academy administrator, (a 10% per week addition will occur after 30 days of non payment). This allows us to ensure continuity for teaching and the yearly showcase is not impeded. If for any reason Ariel Othellos (subsidiary of Ariel Community Theatre) has to cancel any teaching, show or workshop, we will endeavour to let you know in advance and we will reschedule an alternative date which is practicable to Ariel as a company. If we must cancel any of the above, not as a result of Ariel Othellos (subsidiary of Ariel Community Theatre) for whatever reason, then no alternative date will be offered. Such closures will be notified to you by email and posted on our website (www.arielct.co.uk)



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If a student has been asked to leave due to inappropriate behaviour for any other reason, including abusive behaviour from parents/guardians or carers, then no refunds or reimbursements will be made.

If the bank returns an unpaid cheque to us, the Parent/Guardian will be expected to pay the fees in cash the following week and any charges incurred to be reimbursed to Ariel Drama Academy (subsidiary of Ariel Company Theatre).

If due to over subscription we are unable to offer your child a place initially, they will be placed on a waiting list. This does not guarantee entry at a later date; however, we will endeavour to accommodate all those listed on a first come first served basis from date that the application form is received, when places become available.

We do not accept responsibility for any loss or damage to personal property belonging to you or your child. This is irrespective of whether such possessions might be used by your child for the purpose of any Ariel Othellos Drama Academy (subsidiary of Ariel Company Theatre) activity, save to the extent that such loss shall be caused by the negligence or fault of any member of our staff or any other default on our part.

Health

We do not accept liability from death or personal injury to any child attending Ariel Othellos Drama Academy (subsidiary of Ariel Company Theatre) or any activity related to Ariel Othellos Drama Academy (subsidiary of Ariel Company Theatre) whether organised by Ariel Othellos Drama Academy (subsidiary of Ariel Company Theatre) or otherwise save to the extent that such injury shall be caused by the negligence or default of any member of our staff or any other default on our part.

If your child/children suffer from an illness that may require medication during classes or a performance, please make sure that you inform us immediately on your application form or by writing. If they carry medication with them, it is advisable to hand in and collect from the administration desk in a marked holder with instructions for use of the medication and a signed medical form (this will allow permission for medication to be administered by Ariel staff), as the bags are separated from the children during lessons. It is important to us to ensure that the safety and health of your child is paramount whilst they are in our care. If you prefer your child/children to carry the medication with them, Ariel Drama Academy (Subsidiary of Ariel Company Theatre Ltd) cannot take any responsibility for any outcome that may arise from being away from their medication.

You have an obligation to provide us with up to date information on the medical/care/needs of a student and also insure if necessary that permission to administer oral medication is provided.



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If any elements of personal care require moving and handling of a student a Parent/Guardian or Career must take full responsibility for this.

Performance

Ariel Company Theatre aims to perform a show at a theatre each year. Costume requirements are kept to a minimum for any show. If costumes are required, you will be expected to provide your child with and pay for the required costumes/insurance for such productions. Ariel Othellos Drama Academy (subsidiary of Ariel Company Theatre) will inform you in advance of such requirements, thus enabling you to prepare for any financial commitment.

Ariel Othellos Drama Academy (subsidiary of Ariel Company Theatre) will endeavour to keep these prices to a minimum. Other costs may include travel to rehearsals/theatre venues.

Ariel Company Theatre or Ariel Othellos Drama Academy (subsidiary of Ariel Company Theatre) and their subsidiary Groups also reserve the right to charge for a performance where appropriate. Only licensed chaperones and CRB checked personnel/parents will be allowed backstage at performances.

Showcase

Each year, Ariel Othellos Drama Academy (subsidiary of Ariel Company Theatre) hold a Showcase where dates are posted on our website www.arielct.co.uk each year well in advance of the show. We MUST know in WRITING 6 weeks preceding the showcase if:

- If a child/children are not available for the preceding night (technical rehearsal)
- Or the show itself and/or if any rehearsals (Saturdays) will be missed)

Please note – if the child/children miss either the Technical rehearsal or a show or a maximum of 2 weekly rehearsals their part in the show may be reduced or omitted– this will be at the tutors' discretion.

Where child/children are not taking part in the showcase, they may still attend Ariel.

Photography and Video recordings

By agreeing to these terms and conditions you hereby allow Ariel Company Theatre and its subsidiary groups to use any material to promote their productions. Ariel Company Theatre will ensure that these electronic images are used solely for the purpose intended. If you do not wish your child to be included in any electronic recorded format, then please write to Ariel Company Theatre or Ariel Othellos Drama Academy (subsidiary of Ariel Company Theatre) with your request to exclude your child from this activity.



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Please note that Ariel Othellos Drama Academy (subsidiary of Ariel Company Theatre) complies with the Data Protection Act of 1998.

Tuition areas covered

Movement

Classes to encourage the pupils understanding and awareness of their body and its potential in both movement and stillness. Many teaching styles are covered.

Singing

Practical work preparing songs and developing singing technique.

To develop a love of music and performance. Our singing class works on the voice, harmony, technique and range. The singing voice is gently developed by fun group and solo numbers.

Drama

To explore characterisation through mime and improvisation, looking at expression through creative and dynamic teaching. Enhancing confidence through script work, articulation, accents plus many more.

Lost Property

Ariel Othellos Drama Academy (subsidiary of Ariel Company Theatre) is not responsible for any lost or stolen property. Please contact the venue directly and ask them to check lost property.

Staff

All our tutors and administration personnel will have been police checked (DBS) and the majority also hold Chaperone licences, thus allowing consistency whilst in a professional theatre. Ariel Community Theatre would like to ensure your piece of mind and assure you that the safety and integrity of your child is paramount in our minds at all time.

Merchandise

Any additional Ariel t-shirts or merchandise purchased must be paid for at the time of order unless otherwise agreed.

Behaviour and Conduct

All students are expected to conduct themselves sensibly during all classes, always showing self-discipline and respect towards others. Students who damage equipment or property through misuse or reckless behaviour will be held liable for any costs of repair or replacement. The performing arts are, by their very nature, reliant upon strict discipline and awareness of others. Students who consistently fail to reach the required standard of behaviour during classes seriously affect the progress and enjoyment of other students and



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will therefore be excluded from all Ariel Othellos Drama Academy (subsidiary of Ariel Company Theatre) activities.

Should the need arise, we may take actions that we feel appropriate to maintain the safety of students and staff.

A verbal warning will be issued first to the child/children or parent/carer; secondly a written warning will be sent to the legal parent\guardian, advising you of the child/children's behaviour or conduct. If this is not resolved and your child continues with these activities after the warning, then Ariel Othellos Drama Academy (subsidiary of Ariel Company Theatre) reserves the right to exclude your child from the school. We also may exclude the child if a legal parent/guardian or carer's behaviour is abusive or aggressive.

Please Note if this occurs, fees WILL NOT be refunded.

Complaints

If you have a complaint about the school or a member of staff, please either write or email: complaints@arielct.co.uk

We regret that complaints will not be dealt with over the phone. To ensure that any complaints are dealt with both professionally and promptly, we insist that no approach is made to any member of our staff regarding complaints. All complaints must be referred in writing in accordance with the above process.

Ariel Drama Academy (subsidiary of Ariel Company Theatre) insists that parents are not allowed to sit in on lessons. We are sorry, but this has proven to be disruptive to the students and has therefore reduced teaching effectiveness and also the level of output of the students.

We reserve the right to modify these Terms and Conditions at any time and such modification will take effect 10 working days from the date of which written notice is sent by 2nd class post to the last known address of each student. It will thereby be deemed good service of notification of changes without a response being necessary.



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ACCEPTANCE

I being the Parent/Legal Guardian of

Students Name
(Full name of student) declare that I have read and agree to abide by the terms and conditions of Ariel Company Theatre

Signed:

Relationship to the above-named student:

Date:

NOTE

Being an actor is not difficult but to become an outstanding actor is demanding on your spirit, heart, and most of all, your humanity. We established the Academies I with the aim of creating actors not of the past but for the future. Actors who are imaginative and versatile! Most importantly they ensure the future of theatre, film and television in this country.

We are a family orientated school and that is important. For us, it means we are very selective, only have a small number of places to fill and do not have quotas to achieve. For you, it means that your child will receive personal attention. Importantly, they will be one of a small number of students and as such we will make every effort to help them succeed. This is a school where students are helped to develop their potential and are encouraged to retain their individuality. It is not a place where they can hide in a crowd and tough demands will be made on them and us to shine.

Simply, we train highly motivated students who have the passion, imagination, integrity, and endless staying power to become exceptional actors.